# Internship Agreement Template

This Internship Agreement ("Agreement") is made on [Date] between:

[Company Name] ("Employer"), having its principal place of business at [Address], and

[Intern Name] ("Intern"), residing at [Address].

## 1. Purpose

The purpose of this agreement is to outline the terms and conditions of the internship program, providing the Intern with educational and professional experience.

## 2. Duration

The internship will commence on [Start Date] and conclude on [End Date]. The Intern is expected to work [Days/Hours] per week, from [Start Time] to [End Time], subject to adjustments upon mutual agreement.

## 3. Responsibilities

The Intern will perform the following tasks: [List key tasks and duties].

The Intern agrees to complete assignments diligently and in a timely manner.

## 4. Compensation

[If Paid] The Intern will receive a stipend of £[Amount] per [Week/Month].

[If Unpaid] The internship is unpaid, and no monetary compensation will be provided. Reimbursement for pre-approved expenses may apply.

## 5. Confidentiality

The Intern agrees to keep all proprietary and confidential information of the Employer private and not disclose it to third parties during or after the internship period.

## 6. Health and Safety

The Employer will provide a safe working environment and necessary training as required by UK health and safety laws.

## 7. Termination

Either party may terminate this agreement with [Notice Period] notice in writing. Immediate termination may occur in cases of misconduct or breach of this agreement.

## 8. Legal Rights and Protections

This agreement complies with all relevant UK employment laws. The Intern acknowledges that they are:

[Paid Internship] Classified as a worker and entitled to rights such as the National Minimum Wage.

[Unpaid Internship] Participating in a voluntary educational experience exempt from worker classification.

## 9. Governing Law

This agreement shall be governed by and construed in accordance with the laws of [Jurisdiction, e.g., England and Wales].

## 10. Acknowledgment

By signing below, both parties agree to the terms of this agreement.

Employer

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Intern

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_